

JOB DESCRIPTION



Job title	Church Cleaner – Holy Trinity Church
Job location	Holy Trinity Church Meole Brace
Hours	Three hours per week, at various times
Pay	£6.67 per hour (We are committed to implementing the National Living Wage)
Accountable to:	The Operations Manager

PURPOSE: To ensure that the church is kept clean

KEY TASKS:

1. Ensuring the church is kept clean according to the regular cleaning schedule
2. To undertake more irregular cleaning tasks on a rolling programme.
3. To carry out periodic ad hoc cleaning tasks as requested.

FACILITATING AND REVIEW PROCEDURES

The post holder will hold regular review meetings with the Operations Manager

TERMS OF APPOINTMENT

1. This is a permanent appointment
2. The job description, terms and conditions and role will be reviewed annually

PERSON SPECIFICATION

Essential

1. Love and care for the building and contents
2. Good sense of humour
3. Able to work as part of a team and under their own initiative

DATES

Closing Date: Monday 5th October 2015
Shortlisting: Wednesday 7th October 2015
Interviews: Monday 12th October 2015