

GENERAL INFORMATION

It is important for parents and staff to work together to help your child to feel confident and secure in the group.

Key Person System

Our Key Person system gives each member of staff particular responsibility for a small group of children, ensuring that each child has at least one special adult to relate to, which can make settling into the group much easier. The Key Person will also maintain links with the children's home setting, working with parents through shared record-keeping to ensure that all children are supported in reaching their full potential.

Organisation of Sessions

Our group accepts children from the age of 2 onward. Children attend by session and your child may attend whichever and as many sessions as you would like, providing that there are spaces available. Should you wish to alter the sessions your child attends or pick up further sessions then please approach a member of staff who will write your request in the Message book and you will be advised if the request is successful.

Record-Keeping

Each child has a folder and Observation book into which both staff and parents are invited to contribute items about what activities the children are enjoying and what achievements have been made. We will also keep an Assessment Profile of your child's achievement, which are available for viewing at any time.

What to Wear

In order for them to feel free to explore and experiment with all kinds of materials including messy ones, it is best to send children dressed in clothes which are easily washable or not too new. It is good for children to practice the skills which will make them independent. Simple clothing which they can handle themselves will enable them to go to the toilet when they want to, and to put on and remove their outdoor clothes, supporting their independence.

Links with Schools

Holy Trinity Preschool is very fortunate to be situated close to Coleham Primary school and enjoys a good relationship with the school. At the appropriate time we offer a visit to Coleham School to give the opportunity of new experiences including play time in the playground. We do cater for children intending to attend other primary schools and aim to make their transition to school just as secure.